

IRECN Privacy Policy

1. Information We Collect

For the initial website launch, membership applications are submitted through a form and reviewed manually. No member account or password is created.

We collect only the information needed to review and administer an application:

Mandatory Required Information

- Name
- Email Address
- Title / Position
- Country of Residence
- Institution
- Primary Research Area
- Primary Engagement Goal

Voluntary Supplementary Information

- Gender, Nationality
- Phone number, ORCID iD
- Department / Laboratory
- Research keywords, studied reservoir list
- Specific activity participation interests
- information acquisition channel, personal additional comments
- profile public visibility settings for Member Directory and member contact permission

The website may also generate limited technical logs necessary for security and operation, such as access time and IP address, depending on the hosting configuration. Technical logs will not be bound to individual identity information and will be regularly cleared.

2. How We Use Information

We use the information to:

- review and administer membership applications;
- maintain internal membership records;
- communicate about the application and relevant IRECN activities;
- protect and maintain the website; and
- display an expert profile only where the individual has separately agreed to public display.

We do not sell or rent personal information. Email updates will be sent only where the applicant has separately opted in or where otherwise permitted by applicable law.

3. Expert Directory

Inclusion in the Expert Directory is optional and requires a separate, unchecked-by-default choice. Public profiles will be limited to approved professional information, such as name, institution, country or region, and research area. Email addresses, telephone numbers, and mailing addresses will not be displayed publicly.

An individual may withdraw permission for public display by contacting us at [\[contact email\]](#).

4. Sharing

Personal information may be accessed only by authorized personnel who need it for website operation or membership administration. It may be provided to technical service providers where necessary to host or maintain the website, subject to appropriate confidentiality and security arrangements, or disclosed where required by law.

We will not provide personal information to another organization for its independent use without notice and, where required, consent

5. Storage, Retention, and Security

- **Storage:** [server or cloud platform and location — confirm].
- **Access:** limited to designated IRECN/IWHR administrators and necessary technical personnel.
- **Retention:** application and membership information is kept only for as long as reasonably necessary for membership administration, and then deleted or anonymized in accordance with retention period.
- **Security:** reasonable administrative and technical measures, including HTTPS and access controls, will be used according to the actual system configuration.

No method of transmission or storage is completely secure.

6. Cookies and Website Analytics

The initial website will not use advertising cookies or non-essential tracking. It may use cookies or comparable technologies that are strictly necessary for basic operation and security.

If non-essential analytics or tracking tools are introduced later, this Policy and the website notice will be updated before those tools are enabled.

7. Your Choices and Rights

You may contact us to:

- ask what personal information we hold about you;
- correct inaccurate or incomplete information;
- withdraw optional consent, including Expert Directory display or email updates;
- withdraw a membership application or request termination of membership; or
- request deletion of personal information, subject to applicable legal requirements.

Requests may be sent to [\[contact email\]](#). We may take reasonable steps to verify the requester's identity.

8. International Access and Transfers

The website may be accessed internationally. Personal information will not be transferred to an overseas service provider unless the relevant arrangement has been confirmed and applicable legal requirements have been addressed.

9. Changes to This Policy

We may update this Policy when the website's functions or personal information practices change. The current version and date will be published on this page. Where required, additional notice or consent will be obtained.

10. Contact

Personal information contact: [name or role]

Email: [email address]

Responsible institution: China Institute of Water Resources and Hydropower Research (IWHR)

Operating team: Water Resources Protection Research Group, Department of Water Resources,
IWHR [Operating Team / authorized body]

Version: V1.0

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